

**GEAUGA PARK DISTRICT BOARD
OF PARK COMMISSIONERS
BOARD MEETING MINUTES
May 10, 2021**

The regular meeting of the Geauga Park District Board was held May 10, 2021 at the Meyer Center, Big Creek Park. The meeting was called to order at 8:30 a.m. Commissioners Howard Bates, Dennis Ibold, Mario Innocenzi, and Bill Dieterle were present.

Mr. Bates called the meeting to order. The Pledge of Allegiance was recited.

Park District Employees	GUESTS
John Oros, Executive Director	See EXHIBIT "A" attached
Matt McCue, Director of Planning & Operations	
Michael Frederick, Finance Manager	
Sheryl Hatridge, Administrative Service Manager	
Bridey Matheney, Legal Counsel (Thrasher, Dinsmore & Dolan)	

APPROVAL OF THE AGENDA

Mr. Dieterle made a motion to approve the agenda. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Preston	Yes
Mr. Bates	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes

ADOPTION OF THE MINUTES

The Board was presented with the minutes from the April 12, 2021 Regular Board meeting.

Mr. Dieterle made a motion to approve the April 12, 2021 Board Meeting minutes. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Preston	Yes
Mr. Bates	Yes

PRESENTATION OF FINANCIAL STATEMENT

The Board was provided the April 2021 Financial Statement. Mr. Oros shared the park received reimbursement of the 2020 homestead tax credit and a check for wetland mitigation credits was received for the Pinebrook property.

Geauga Park District
FINANCIAL STATEMENT MONTH ENDED
30-Apr-21
GENERAL FUND

BEGINNING FUND BALANCE APRIL 1, 2021		5,811,654.81
PERSONNEL EXPENDITURES		
Salaries	\$211,052.04	
Medicare	\$2,998.73	
Hospitalization -April	\$54,394.94	
OPERS March 2021	\$29,998.58	
VOUCHERS		\$298,444.29
- Contract Services	\$46,203.98	
- Supplies	\$17,842.23	

- Materials	\$14,199.77	
- Equipment	\$3,989.87	
- Other	\$3,403.25	
- Advertising	\$6,421.70	
-Travel	\$78.40	
-Covid	\$504.98	\$92,644.18

EXPENDITURES & OTHER USES

\$391,088.47

REVENUES & OTHER SOURCES

Interest - April - 2021 \$341.95 **\$341.95**

General Tax Collections

- Local Government Funds	\$7,242.06	\$7,242.06
- State reimbursement 2020 Homestead	\$376,479.39	

Fees

- Camping	\$5,550.00
- Facilities	\$15,437.50
- Programs	\$2,470.00
-Vendor Fees - Farm Mkt- \$295.00, Homespun Mkt - \$160.00, NAF - \$370.00	\$825.00
- Summer Camps - \$7,975.00	\$7,975.00

Sales - TWW - \$3,471.21, MC - \$19.00, SAR - \$861.60 \$4,351.81 **\$36,609.31**

Other Revenue Receipts

- Observatory House Rent - Sindelar - \$325.00, Chickagami House Rent - Kolar - \$425.00	\$750.00
- Employee reimbursement for overage on allowable gratuity	\$1.01
- Refund of postage on postage machine	\$1,487.93
- Refund from Fastenal on account	\$1,437.49

\$3,676.43

REVENUES & OTHER SOURCES

\$424,349.14

ENDING FUND BALANCE AS OF APRIL 30, 2021

5,844,915.48

LAND IMPROVEMENT FUND

BEGINNING FUND BALANCE APRIL 1, 2021

3,084,555.62

EXPENDITURES & OTHER USES

Vouchers

- Contract Services	\$10,691.74
- Project Contracts	

EXPENDITURES & OTHER USES

\$10,691.74

REVENUES & OTHER SOURCES

<u>- Interest - April 2021</u>	\$177.64
- Abela-Farley \$75.00	\$75.00
- Stream & Wetlands FDN - Pinebrook wetland mitigation credits	\$668,430.00
- WRRSP Grant reimbursement - Beaver Creek Restoration	\$75,451.41
- Void check	\$591.18

REVENUES & OTHER SOURCES		\$744,725.23
ENDING FUND BALANCE AS OF APRIL 30, 2021		3,818,589.11
<u>RETIREMENT RESERVE ACCOUNT</u>		
BEGINNING FUND BALANCE APRIL 1, 2021		74,512.43
REVENUES & OTHER SOURCES		
<i>Interest - April 2021</i>	\$5.13	
REVENUES & OTHER SOURCES		\$5.13
ENDING FUND BALANCE AS OF APRIL 30, 2021		74,517.56
<u>PARK CAPITAL RESERVE ACCOUNT</u>		
BEGINNING FUND BALANCE APRIL 1, 2021		484,014.99
EXPENDITURES & OTHER USES		
Vouchers		
EXPENDITURES & OTHER USES		\$0.00
REVENUES & OTHER SOURCES		
<i>Interest - April 2021</i>	\$33.34	
		33.34
ENDING FUND BALANCE AS OF APRIL 30, 2021		484,048.33
<u>K-9 FUND</u>		
BEGINNING FUND BALANCE APRIL 1, 2021		192.55
REVENUES & OTHER SOURCES		
<i>Donations</i>		
REVENUES & OTHER SOURCES		\$0.00
EXPENDITURES & OTHER USES		
Vouchers	\$0.00	
EXPENDITURES & OTHER USES		\$0.00
ENDING FUND BALANCE AS OF APRIL 30, 2021		192.55
CASH BALANCE 4/30/2021		<u><u>10,222,263.03</u></u>

PRESENTATION OF VOUCHERS

Mr. Oros presented vouchers from April. Mr. Dieterle inquired about tools and whether they are inventoried and where they are kept. Mr. Oros responded that they are kept at 3 different maintenance zone locations and state law requires items valued at \$500.00 or more inventoried. Mr. Bates made a motion to approve April vouchers, Mr. Innocenzi, seconded the motion and after roll-call voice vote, the

motion was approved.

Mr. Bates	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes

OLD BUSINESS

RESOLUTION NO. 2-21 – PROPOSED BYLAW CHANGES

Mr. Oros shared proposed bylaw changes revised to accommodate the proposed plan to move to self-fiscal. They were presented and will be voted on at the June meeting. Mr. Dieterle expressed concern regarding defining the boundaries of conflict of interest and Mr. Oros stated if there is concern the park district consults with legal counsel. Mr. Ibold pointed out that the year needed to be updated on the last page.

NEW BUSINESS

PLANNING & OPERATIONS UPDATE

Mr. Oros shared Sunnybrook stream restoration is nearly complete and Mr. McCue added they planted trees on the south end of Bass Lake, and Spring Brook is in the design build process and will be worked on later in the summer. Mr. Oros said construction is starting this week at Veterans Legacy Woods and a request to approve a bid award is next on the agenda for Eldon Russell boat launch improvements.

ELDON RUSSELL BOAT LAUNCH IMPROVEMENTS BID AWARD

Mr. Oros presented a request to approve the Eldon Russell boat launch improvement project bid award to Hummel Construction for a base bid of \$218,900 with a total not to exceed \$230,000.

Mr. Bates made a motion to approve the bid award to Hummel Construction not to exceed \$230,000. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes

RESOLUTION NO. 9-21 – UAN CONTRACT

Mr. Oros presented a request to approve a service contract with the Auditor of State to establish and maintain a computerized financial management and accounting system known as the Uniform Accounting Network. Mr. Frederick introduced himself as the Finance Manager and shared that he has previously worked for the Auditor of State and the state of Illinois. Mr. Dieterle welcomed him to the park district.

Mr. Bates made a motion to approve a service contract with the Auditor of State as recommended, Mr. Innocenzi seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Innocenzi	Yes
Mr. Dieterle	Yes
Mr. Bates	Yes
Mr. Ibold	Yes

RESOLUTION NO. 10-21 – COUNTY BENEFITS

Mr. Oros presented a request to approve a resolution to continue with the Geauga County Board of County Commissioner’s provision of health insurance, healthcare wellness program, workers compensation and unemployment compensation to the Geauga Park District. Mr. Dieterle asked if the fee would be the same, and Mr. Oros stated it is currently the same. Mr. Dieterle made a motion to approve the resolution to continue with county benefits, Mr. Innocenzi seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Ibold	Yes

SURPLUS PROPERTY

Mr. Oros presented a request to approve a vehicle for trade-in and an item for scrap. Mr. Bates made a motion to approve items presented as surplus property, Mr. Dieterle seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Ibold	Yes
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Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes

COMMISSIONERS TIME

Mr. Oros shared several emails regarding Veterans Legacy Woods. The first was from Ann Jacobsen who asked how the park district plans to compete with the private sector for the use of the facility as an entertainment venue/party center. Mr. Oros stated the park received one request for qualifications at this time and he will look over to determine if the park will enter into contract negotiations for food service management. He said if this does not happen, the facility will be available to the public as the other park facilities currently are. He said the facility will likely require a cleaning service to accommodate larger events.

Mr. Oros shared an email from Barb Partington regarding tree removal prior to park improvements. Mr. Oros stated the master plan was presented and approved, and this improvement is no different than previous park improvements. The trees will need to be removed, and he mentioned restoration in terms of reforestation is planned for this property along with possible grant funding for other restoration efforts within this park. Mr. McCue added the master plan is similar to Orchard Hills and the overall long term plan is to create a more unified forest canopy. He added some of the trees are being removed because there would be damage to the roots and they would not survive, and the park biologist previously mentioned some are not native trees.

Mr. Dieterle asked if any of the board members received a call from a Bainbridge trustee requesting that the commissioners come out for a tour and meet to talk. None of the other board members indicated they were contacted. Mr. Oros said he would look into this further.

ADJOURNMENT

The next board meeting will be Friday, June 11, 2021 at 8:30 a.m. at the Meyer Center, Big Creek Park.

Mr. Bates made a motion to adjourn the meeting. Mr. Dieterle seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes

The meeting was adjourned at 9:00 a.m.

SUNSHINE LAW COMPLIANCE

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio's Sunshine Laws.

Respectfully submitted,

John Oros, Executive Director

Howard Bates, President